



G.L.M. INDUSTRIES L.P.

REQUEST FOR ARCHIVED DOCUMENTS

Please complete this form and e-mail it to doc_control@glindustries.com, or by fax (780) 955-2241. Requests will be processed in the order in which they were received, allow 2 business days for release of documents by e-mail or 7 business days for hard-copy by postal mail. For urgent requests requiring faster processing please contact your G.L.M. Contracts Representative.

Last Name: _____ (PRINTED) First Name: _____ (PRINTED)

Signature: _____ Date: _____

Organization: _____ (COMPANY NAME OF CONTACTOR OR SUBCONTRACTOR REQUESTING DOCUMENTS)

Representing: _____ (NAME OF TANK OR VESSEL OWNER / END USER)

Note: If you are a Contractor / Subcontractor requesting documents, G.L.M. Policy requires written evidence that the Owner / End User have authorized the release of documents to you. Written evidence may be on corporate letterhead, possess the corporate seal, or by email (verification will be required). G.L.M. may elect not to release documents in the absence of this authorization.

Documents requested:

G.L.M. EQUIPMENT SERIAL No.	YEAR BUILT:	NAME OF ORIGINAL PURCHASER OR OWNER	DOCUMENT TITLE	G.L.M. DOCUMENT No.

G.L.M. maintains records for a minimum of 5 years. While we will attempt to satisfy all valid requests we cannot guarantee availability of records older than 5 years.

Preferred document format:

Hardcopy (postal mail)

PDF (email)

Attention: _____ (CONTACT NAME)

(EMAIL ADDRESS)

Company: _____

Address: _____

(CC IF REQUIRED)

Address 2: _____

City: _____

Prov./Postal Code: _____